

Citation Audit Report

SAMPLE

by maurice@edit | Maurice Udom, academic editor

This is a complete sample report for a short journal article with 20 references, so you can see exactly what you receive. The document and every source in it are invented.

Report details

Order no.	SAMPLE-001
Document	Large Classes and the Teaching of Grammar: Evidence from Two Nigerian Colleges (sample journal article)
Style and edition checked	APA 7th edition (published 2019, dated 2020)
References in your list	20
Delivered	Within 48 hours of payment and receipt of your Word file, as a Word file and a PDF

Summary

Part 1: issues in your document	
Cited but not listed	2
Listed but never cited	1
Mismatches between text and list	2
Style inconsistencies (including the edition notice)	3
Incomplete entries	2
Issues found	10

Part 2: verification of your 20 references	
Verified	15
Details differ	2
Could not verify	3
References checked	20

How to read this report

Part 1 lists every issue found. Notices about the whole document come first, then issues in the order they appear in your text, then issues in your reference list. Each one shows where it is, what was found, and what to do (the shaded line). Part 2 gives a verification result for each of your 20 references. Verification results are reported separately and are not counted among the 10 issues.

Your document has not been edited. You make the corrections yourself, and you can send the corrected file for a second check at a reduced price.

Part 1: Issues in your document

Issue 1 of 10	Style	References, throughout (entries 1 and 4). Older edition notice
What I found	Your references show two habits of the 6th edition of APA: “doi:” in front of a DOI (entry 1), and “Retrieved from” in front of a web address (entry 4).	
Current edition	The 7th edition writes a DOI as a full web address, and uses “Retrieved from” only with a retrieval date, for content that changes over time.	
What to do	Update these entries to the 7th edition format. If your journal or institution requires the 6th edition, tell me and I will check against that edition instead.	
Issue 2 of 10	Cited but not listed	Introduction, page 2
In your text	“...as shown in earlier work (Yakubu, 2017)...”	
In your list	There is no entry for Yakubu (2017).	
What to do	Add the full reference to your list, or remove the citation if you did not use the source.	
Issue 3 of 10	Style	Literature review, page 3
In your text	(Garba, Lawal, & Mohammed, 2019)	
Why it matters	APA 7 gives the first author followed by “et al.” from the first citation of a work with three or more authors.	
What to do	Write (Garba et al., 2019).	
Issue 4 of 10	Style	Literature review, page 4
In your text	“Bello & Chukwu (2016) found...”	
Why it matters	Inside a sentence APA uses “and”. The ampersand is for brackets and the reference list only.	
What to do	Write “Bello and Chukwu (2016) found...”	
Issue 5 of 10	Mismatch	Literature review, page 5
In your text	(Kalu, 2012)	
In your list	Kalu, O. (2013). Student attitudes to grammar. The published record also gives 2013.	
What to do	Change the citation to (Kalu, 2013), unless your copy of the source shows a different year.	
Issue 6 of 10	Cited but not listed	Findings, page 8
In your text	“...as argued by Okafor (2018)...”	
In your list	There is no entry for Okafor (2018). The closest entry is Okafor, B. (2019), entry 15.	
What to do	Confirm the year, then correct either the citation or the list entry.	
Issue 7 of 10	Mismatch	Discussion, page 10
In your text	(Garba et al., 2018)	
In your list	Garba, S., Lawal, K., & Mohammed, R. (2019). The published record also gives 2019.	
What to do	Change the citation to (Garba et al., 2019).	

Issue 8 of 10	Listed but never cited	References, entry 4
Your entry	Danjuma, A. (2014). A survey of grammar syllabuses in Nigerian colleges. <i>Education Review Online</i> . Retrieved from http://www.example.org/survey	
Finding	Nothing in your text cites Danjuma (2014). This source also could not be verified (see Part 2).	
What to do	Cite it where it is relevant, or remove it from the list.	
Issue 9 of 10	Incomplete entry	References, entry 5
Your entry	Eze, N. (2017). <i>Local government records and public memory</i> .	
What is missing	The publisher.	
What to do	Add the publisher's name after the title. This source also could not be verified (see Part 2).	
Issue 10 of 10	Incomplete entry	References, entry 18
Your entry	Raji, T. (2022). Large classes: A review of recent research. <i>Review of Education Studies</i> .	
What is missing	The volume, issue and page range. The published record shows volume 9, issue 1, pages 1–24.	
What to do	Complete the entry: <i>Review of Education Studies</i> , 9(1), 1–24.	

Part 2: Verification of your 20 references

Verified: found, and your details match. **Details differ:** found, but part of your entry does not match the published record. **Could not verify:** not found in the databases checked, which does not mean the source is false.

No.	Reference (as listed)	Result	Note
1	Adeyemi, T. (2020). Teaching grammar in large classes. Journal of Language Education.	Details differ	Your entry gives volume 14. The published record shows volume 15, issue 2, pages 22–41. Check the journal's own page and correct the volume.
2	Bello, M., & Chukwu, J. (2016). Error patterns in the written English of undergraduates.	Verified	
3	Chukwuma, P. (2018). Classroom size and learner participation.	Verified	
4	Danjuma, A. (2014). A survey of grammar syllabuses in Nigerian colleges.	Could not verify	An online-only item with no DOI, not found in the databases checked. If you cannot confirm it, remove it. That also resolves Issue 8.
5	Eze, N. (2017). Local government records and public memory.	Could not verify	Not found. This is common for local reports, theses and books. Check the library catalogue or ask the author for the publication details (see Issue 9).
6	Garba, S., Lawal, K., & Mohammed, R. (2019). Teacher training and grammar instruction.	Verified	See Issues 3 and 7 for the citations in your text.
7	Hassan, L. (2015). Corrective feedback in large classes.	Verified	
8	Ibrahim, Y. (2021). Technology and grammar teaching in resource-limited settings.	Verified	
9	Johnson, E. (2017). Grammar instruction in second-language classrooms.	Verified	
10	Kalu, O. (2013). Student attitudes to grammar.	Verified	Published 2013. See Issue 5.
11	Lawal, K. (2016). Peer learning in overcrowded classrooms.	Verified	
12	Musa, F. (2018). Assessing grammar competence.	Verified	
13	Nwosu, I. (2020). Remote grammar teaching during school closures.	Details differ	Your entry gives pages 30–48. The published record shows pages 30–46. Check and correct.
14	Obi, R. (2014). The grammar–translation method revisited.	Verified	
15	Okafor, B. (2019). Large-class pedagogy in West Africa.	Verified	Cited in your text as 2018. See Issue 6.
16	Peters, A. (2016). Reading and grammar acquisition.	Verified	
17	Quadri, H. (2019). Examination pressure and grammar teaching.	Verified	
18	Raji, T. (2022). Large classes: A review of recent research.	Verified	Found, but volume, issue and pages are missing. See Issue 10.
19	Suleiman, J. (2015). Writing skills and grammar.	Verified	
20	Usman, D. (2018). Grammar teaching and learner motivation.	Could not verify	The journal was not found in the databases checked. This can happen with small regional journals. Check the journal's own website or your library catalogue.

Part 3: Notes and next steps

About the edition check

Your references follow the 6th edition of APA in two places (Issue 1). The 7th edition, published in 2019 and dated 2020, is the current one. An older edition is reported as a notice, not as an error. Some universities and journals still require an older edition, and your own institution's guide always comes first. If yours does, tell me when you order and the audit will follow it.

How this report was prepared

Your document and reference list were read against the APA 7th edition. Each reference was looked up in scholarly databases and library catalogues. Your document was not edited, and the report does not change a word of it.

What this report does not do

It checks citations and references only. It does not judge your argument, your writing or your institution's formatting rules, and it does not check for plagiarism or AI-written text. It cannot promise that every error has been found, or that a supervisor, examiner or journal will accept your work. You remain responsible for your final document.

Your files

Your document and this report are used only to prepare the audit. The copies held by me are deleted 14 days after delivery. The Privacy Policy on mauriceudom.org explains which tools may be used and what that means for your text.

Suggested order of work

1. Fix the two references whose details differ (Part 2, entries 1 and 13), then deal with the three that could not be verified (entries 4, 5 and 20).
2. Resolve the two citations with no entry in your list (Issues 2 and 6), then the two year mismatches (Issues 5 and 7).
3. Bring the references up to the 7th edition (Issue 1), then fix the two style points in your text (Issues 3 and 4).
4. Complete the two incomplete entries (Issues 9 and 10), and cite or remove the unused source (Issue 8).
5. Send me the corrected file for a second check at the reduced price.

Questions about this report?

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